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## **PART-TIME/ SALARIED POSITION DESCRIPTION (25hrs/week)**

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DEPARTMENT: Creative

TITLE: Photography/Co-Video Director

### **MAJOR RESPONSIBILITIES AND PREDOMINANT TASKS**

1. Shoot and Edit weekly photography which includes:
  - Weekend services
  - Special events
  - Photos for social media content, the website, or any visual media needed for GCC
  - Approved special needs for various ministries
  - Create a serving opportunity for photography and oversee that team
2. Shoot and Edit videos in collaboration with the Video Director for all ministries which includes:
  - Life Change videos
  - B-Roll video
  - Video needs for website or social media
  - Split duties with the Video Director on various projects
3. Develop “stories through photos and video” highlighting Life Change from members of GCC to be used in the weekend services, social media, the website, or various ministry needs.
4. Develop and propose various ways to use visual media to help communicate the mission and purpose of GCC.
5. Sit on Creative Team in planning for weekly needs or special events.
6. Collect/manage photography and video archives (B-roll) of various ministries, groups, activities, & events.

## **ORGANIZATION AND RELATIONSHIPS**

This role will report to the Creative Pastor at GCC and will collaborate with the Creative Team and other ministries of GCC. This position has a flexible schedule, but **does require weekend responsibilities as well as potential weekday evenings** depending on the scope of the project.

## **NATURE OF POSITION**

This position provides leadership, training, and guidance to the visual media of the church and is responsible for developing, and implementing this media for all ministry areas.

## **BACKGROUND**

Prior experience with photography and video equipment is a requirement. Serving within ministry is a plus but not necessary to meet requirements for this specific role. A personal relationship with Christ and a strong desire to bring the Good News of Jesus Christ to the community is required as well as “buy-in” to the overall Grace culture.

This role is the primary coordinator in the church for visual creation. The person in this role needs to have ongoing expansion in new techniques pertaining to visual media trends, practical knowledge, and the ability to lead and empower others into successful ministry.